Headset Safety

- Do not play your headset at a high volume. Hearing experts advise against continuous extended play.
- If you experience a ringing in your ears, reduce volume or discontinue use.
- Do not use while operating a motorized vehicle or bicycle, it may create a traffic hazard and is illegal in many areas.
- You should use extreme caution or temporarily discontinue use in potentially hazardous situations.
- Even if your headset is an open-air type designed to let you hear outside sounds, don’t turn up the volume so high that you can’t hear what’s around you.

Important Battery Information

- Alkaline batteries are recommended for longer play. Carbon-zinc or nickel cadmium rechargeable batteries can substantially reduce play time.
- If you’re not going to use your player for a month or more, be sure to remove batteries because they can leak and damage the unit.
- Dispose of batteries in the proper manner, according to federal, state, and local regulations.
- Any battery may leak electrolyte if mixed with a different battery type, if inserted incorrectly, if all batteries are not replaced at the same time, if disposed of in fire, or if an attempt is made to charge a battery not intended to be recharged.
- Discard leaky batteries immediately. Leaking batteries can cause skin burns or other personal injury.

Powering the Recorder

Battery Installation

1. Open hinged battery door by pressing down just above the arrow, sliding it as indicated and lifting up. Note that to avoid damage to the battery door, do not attempt to force door beyond its normal stopping point.

2. Insert 2 “AA” alkaline batteries (not included) into the battery compartment. Be sure each battery is installed as shown on the battery diagram in the battery compartment.

3. Close the battery door by lowering and sliding door into the closed position.

NOTE: If the recording sounds distorted, or if the tape moves very slowly or not at all, check the batteries, try AC power or a fresh set of batteries before seeking service (See Record/Battery Indicator).

AC/DC Converter (not included)

To save batteries you can use the AC Converter to operate your recorder. The cord plugs into the DC 3V jack on the recorder and the AC end plugs into a household outlet. When the AC/DC Converter is used, batteries are automatically disconnected.

Record/Battery Indicator

- Recording Indicator—Light will remain on when in continuous record mode.
- Battery Condition Indicator—When in the record mode, the brightness level of the light indicates battery condition. When the indicator is dim or does not light, batteries are weak and need replacing. Note that the optional AC/DC Converter (not included) must be disconnected from DC 3V jack to check batteries.
Volume Control
• Adjust the volume when in the PLAY mode to your preferred listening level.
• Adjust the volume when in the RECORD mode to fine tune the sensitivity of the built-in microphone for record operations.

Insert or Remove a Microcassette
1. Press the STOP EJECT button to stop recorder or to open cassette carry door and remove microcassette. Note that when in play or record mode you must press STOP EJECT once to turn player off and again to open the cassette carry door.
2. Insert microcassette into the cassette carry door with the side to be used visible through cassette door window. Face exposed tape outward and close door. Note that rim drive and capstan drive tapes look alike, but only CAPSTAN DRIVE MICROCASSETTE tapes will work in this recorder.

TIP: Always push STOP EJECT button before storing. This will relieve pressure on certain parts in the recorder that might deform after long periods of time.

Automatic Voice Activated Recording Switch (AVR)
The AVR feature allows the recorder to sense sound and to record only when you are speaking into the microphone. When dictation stops for approximately 6 seconds, tape operation will stop. Recording will start again when you resume dictation.
• On position—a tape saver. Ideal feature to allow for hands-free operation during dictation.
• Off position—the AVR circuit is disconnected and recording is continuous when unit is in RECORD mode.

Mic Sensitivity Switch
This two-position switch enables selection between two microphone sensitivity levels:
• HI—for maximum sensitivity for conferences or general use.
• LO—for a lower sensitivity level for dictation purposes.

Record with AVR On
1. Place the AVR switch in ON position.
2. Press RECORD button (PLAY button will depress also). Note that your recorder is equipped with a microcassette sensing mechanism. This mechanism prevents the RECORD button from being pressed when cassette is not in the recorder. (See Erase Protection.)
3. Select HI or LO with the MIC sensitivity switch.
4. Adjust the VOLUME control so that the sensitivity of the built-in (or external) mic is at the point where your voice level will just activate the AVR feature and automatically start recording. The first syllable or two may be lost when you start recording, because this “sound” is used to turn on the AVR feature. It is a good practice to make some “sound or say a short word to activate the AVR before you begin actual dictation. Recorder will automatically stop recording when you cease dictation for a period of approximately 6 seconds.
5. Push STOP EJECT button when finished recording.
Using the Recorder

TIP: For conferences, to obtain optimum recording quality, place the recorder with the microphone freely exposed to the sound source and as close as convenient. A built-in automatic recording level control will set record level for optimum recordings. Avoid recording near unwanted noise sources, such as air conditioners or fans.

Rewind (REW)/ FAST FORWARD (FFWD)

Record with AVR Off
Records continuously when the recorder is in the RECORD mode.
1. Place the AVR switch in OFF position.
2. Press RECORD button (PLAY button will depress also). Note that your recorder is equipped with a microcassette sensing mechanism. This mechanism prevents the RECORD button from being pressed when cassette is not in the recorder. (See Erase Protection.)
3. Select HI or LO with the MIC sensitivity switch. Recording level may be fine tuned with the volume control.
4. Speak normally into the microphone. To obtain optimum recording quality, place the recorder with the microphone freely exposed to sound source and as close as convenient. A built-in automatic record level control will set record level for optimum recordings. Avoid recording near unwanted noise sources, such as air conditioners or fans.
5. Push STOP EJECT button when finished recording.

Record with an External Microphone
To record with external microphone, plug the microphone into the MIC JACK. The built-in microphone is disconnected.

Headphone Jack
Plugging in an optional headphone (3-5750) the speaker is automatically silenced for private listening. To record with the built-in microphone, you can use the optional headphone to listen to what is being recorded. Note that the headphone jack is designed to permit use of stereo headphones with your mono recorder. Playback will be heard in mono only.

Pause Button
This convenient PAUSE feature is most helpful while recording because you can stop the recorder momentarily without resetting the control buttons. Depress the PAUSE button to stop operation in PLAY, RECORD, FFWD, and REV modes. Press button again to resume operation. Note that if the PAUSE button is activated (depressed) it can also be deactivated by pressing the STOP button.

Tape Speed
- Normal—is the tape speed which is compatible with most single-speed microcassette recorders.
- 1/2—doubles the record time and will allow up to 2 hours of recording time when using both sides of a 60 minute (MC-60) microcassette tape.

IMPORTANT: Do not change speed while recording.

Tape Play
To listen to your recorded microcassette, rewind to the starting point and press STOP/EJECT button. Press PLAY and adjust the VOLUME to desired listening level.

IMPORTANT: Tapes must be played back at the same speed in which they were recorded.

Rewind (REW)/FAST FORWARD (FFWD)
- REW—Slide switch to REW to rewind to beginning or any point of your recording. Press STOP/EJECT button after you have rewound the desired amount.
- FFWD—Slade switch to FFWD to advance the tape. Press STOP/EJECT button after you have reached the desired location on the tape.
Using the Recorder

Review (REV) / Cue
This feature is helpful in finding the beginning or the end of the recorded segment on the tape. While in PLAY mode, Slide and hold REV or CUE switch and listen for change from noise to silence (end of recording) or from silence to noise (beginning of recording). When desired portion has been reached, release REV or CUE switch. Use the same procedure if you want to skip a portion or listen to the same segment again.

Playback Switch
During the PLAY mode, you can speed up the playback of recording tapes by placing the PLAYBACK switch in:
• FAST—Speed up Playback, 15%-25% faster than normal playback.
• NORMAL—Playback at normal speed.

Digital Tape Counter
The digital tape counter is used to quickly determine the location of different recording selections.
1. Rewind to the beginning of the tape.
2. Push the reset counter button to read “000”. After each selection is played or recorded, make a note of the numbers in the read-out window. This will serve as a reference for the start of the next selection or recording.
3. To locate a selection previously noted, Slide and hold FFWD or REV switch until the counter indicates the selection number you desire. The digital counter will not indicate actual distance in units of measure; it determines only the relative location of each selection.

Tape Erase
To erase a tape simply record over the unwanted recording.

Erase Protection
When you record new material, the cassette deck records over whatever is on a tape. To protect a tape from accidental erasure, break off one or both plastic tabs (one for each tape side) on the side of the cassette tape. If you decide later to record on the tape, seal the hole with a piece of cellophane tape.

Cleaning the Tape Heads
Over time, iron oxide particles from the magnetic tape build up on the parts that come in contact with the tape. These deposits can cause incomplete erasure, a muffled sound during playback. To clean the heads, open the compartment door, push the PLAY button and gently clean the heads, capstan and pinch wheel with a head cleaner. Allow 30 minutes drying time when using a liquid cleaner.
Limited Warranty

What your warranty covers:
- Any defect in materials or workmanship.

For how long after your purchase:
- One year.
  (The warranty for rental units begins with the first rental.)

What we will do:
- Provide you with a new, or at our option, a refurbished unit.
- The exchange unit is under warranty for the remainder of the original product’s warranty period.
- Properly pack your unit. Include any cables, etc., which were originally provided with the product. We recommend using the original carton and packing materials.
- Include in the package evidence of purchase date such as the bill of sale. Also print your name and address and a description of the defect. Send standard UPS or its equivalent to:

  Thomson Consumer Electronics, Inc.
  Product Exchange Center
  11721B Alameda Ave,
  Socorro, TX 79927.

- Pay any charges billed to you by the Exchange Center for service not covered by the warranty.
- A new or refurbished unit will be shipped to you prepaid freight.

What your warranty does not cover:
- Customer instruction. (Your Owner’s Manual provides information regarding operating instructions and user controls.
  For additional information, ask your dealer.)
- Installation and set-up service adjustments.
- Batteries.
- Damage from misuse or neglect.
- Products which have been modified or incorporated into other products.
- Products purchased or serviced outside the USA.
- Acts of God, such as but not limited to lightning damage.

How state law relates to this warranty:
- This warranty gives you specific legal rights, and you may have other rights which vary from state to state.
- If you purchased your product outside the USA:
  - This warranty does not apply. Contact your dealer for warranty information.

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